

Legal Resourcer - (Budapest based)

As the premium legal recruitment firm in Emerging Europe and Latin America, Legalis has built a strong track record over the years in delivering high quality and high profile hires, especially at the Partner and General Counsel levels.

We focus on the finest legal talent. Our candidates have excellent academic credentials and experience at top tier law firms. At the same time, the Legalis recruitment process is not simply about matching qualifications to a client's needs. It is about finding people who love being challenged, who pursue knowledge, who can be counted on, and, most importantly, who find personal satisfaction in what they do.

We are currently looking for a highly motivated individual to strengthen our team in Budapest. The role will involve candidate recruitment and selection for various countries in Emerging Europe. In addition the candidate will also focus on all support activities associated with marketing and client development.

The role will support all processes involved in building candidate research lists, candidate generation, response management, candidate selection. Mainly you will be recruiting lawyer, including tax lawyers, but you may be recruiting support staff for law firms as well.

The role holder will operate as part of a team and will work from Budapest supporting consultants working in Budapest and abroad.

The role holder will have a strong working knowledge of recruitment principles and concepts and a sound understanding of the external frameworks, policies and procedures. Besides that the role holder will be trained to have a sound knowledge of the function skills such as customer liaison, interview techniques, effective customer briefing, client relationship building and facilitation of meetings.

Requirements:

- Strong communication skills and the ability to communicate with people at different levels and to influence decision-makers.
- The role holder will need to clearly communicate information both verbally and in written form.
- Fluency in English is required – Other language skills are a plus.
- Sound knowledge of IT systems, possess strong literacy and numeric skills and be of graduate calibre.

We are currently looking for an intern starting as soon as possible. We also have exciting opportunities in the future so feel free to apply after this time period.

The duration of an internship is 3 -6 Months. However, we strongly prefer candidates that could stay with us for 6 months or longer.

This internship is unpaid. We strongly advise candidates to apply for an EU Erasmus or Leonardo Scholarship.

Please send your resume/CV, motivation letter (in English) and availability date to David.Goodwin@legalisglobal.com