HOST ORGANIZATION

UNITE bases its secondment activities on an offer/demand matrix, that relates the potential host organization’s interests on receiving knowledge, with the expertise they can provide to others. The matrix is to be used as a guide for candidates to choose the adequate institutions for knowledge and skills they are interested in.

If you are interested in participating in the UNITE secondment programme to welcome researchers as a host organization (import), fill in the “Host Application Form” (www.unite-europe.eu) and send it to the UNITE Virtual Front Office (call continuously open).

If you are interested in sending researchers to other hosting organization (export), refer to the Candidade information.

Some organizations already in the matrix

<table>
<thead>
<tr>
<th>Host Organization</th>
<th>Country</th>
</tr>
</thead>
<tbody>
<tr>
<td>Institute of Mathematics and Informatics</td>
<td>Lithuania</td>
</tr>
<tr>
<td>Technical University of Sofia</td>
<td>Bulgaria</td>
</tr>
<tr>
<td>University Politehinca Bucharest</td>
<td>Romania</td>
</tr>
<tr>
<td>Javali. Lda</td>
<td>Portugal</td>
</tr>
<tr>
<td>Jozef Stefan Institute</td>
<td>Slovenia</td>
</tr>
<tr>
<td>Riga Technical University</td>
<td>Latvia</td>
</tr>
<tr>
<td>Joanneum Research</td>
<td>Austria</td>
</tr>
<tr>
<td>Politecnico di Bari</td>
<td>Italy</td>
</tr>
<tr>
<td>UNINOVA</td>
<td>Portugal</td>
</tr>
</tbody>
</table>

The complete list is available at our website
Secondment with **UNITE**

The secondment within the enlarged Europe is seen as a major action to achieve sustainable knowledge sharing.

Therefore, the UNITE project aims to support the flow of skilled people among universities, research institutions, and business-related companies between countries of the old member states (EU 15) and the countries of the new member states (EU 27), and vice-versa.

This means that people can work on a project in an external organization (known as host organization), and actively exchange experiences and complement their areas of expertise.

**TOPICS OF INTEREST**

Secondment and networking activities will be conducted in three sub-domains identified from the objectives of the “Future of the Internet”, namely the *Internet of Services* (IoS), the *Internet Things* (IoT), and the *other areas from the Future of the Internet* (oFI) gathered in a single sub-domain.

**HOW TO APPLY**

All the applications will be triaged against pre-defined criteria and the final decisions for funding will be made based on the evaluation of the secondment committee.

A full Application Form, candidates Curriculum Vitae (EU format) and copy of ID, must be submitted. Afterwards, the UNITE Virtual Front Office will validate the form and the candidate’s eligibility. If the candidate is accepted, he has to elaborate a Work Plan jointly with the host organization previously chosen.

**EVALUATION**

After the application is accepted and the work plan approved by the secondment committee and the hosting organization, the candidate must begin the interaction with the UNITE Virtual Front Office in order to start the arrangements with the hosting entity.

The evaluation is a continuous process with feedback loops between the secondment committee and the secondee, allowing a re-adjustment of the activities on awareness raising and community outreach based on the first results obtained.

At the end of the stay, it is absolutely essential to provide a report on the work done during the stay. The report should indicate the accomplishment of performance indicators such as joint-publications, PhD co-supervisions, signed research protocols, etc.

**Eligibility Criteria for Secondment**

- Needs to have filled in a valid application form
- To have a high education scientific degree
- To be a citizen of one of the 27 European member states
- Not getting funding from other mobility programme at the application moment.
- Requested eligible duration of the stays

<table>
<thead>
<tr>
<th>Eligible Duration of Stays</th>
<th>1 month</th>
<th>3 months</th>
<th>6 months</th>
<th>12 months</th>
</tr>
</thead>
</table>

**WHAT WILL BE FUNDED?**

*Secondment Grants also cover way and return travel expenses*

- **Group 1 (1000 €/month)**
  - Bulgaria
  - Cyprus
  - Czech Republic
  - Estonia
  - Hungary
  - Latvia
  - Lithuania
  - Malta
  - Poland
  - Romania
  - Slovakia
  - Slovenia

- **Group 2 (1100 €/month)**
  - Austria
  - Belgium
  - France
  - Germany
  - Greece
  - Ireland
  - Italy
  - Portugal
  - Spain

- **Group 3 (1250 €/month)**
  - Denmark
  - Finland
  - Netherlands
  - Luxemburg
  - Sweden
  - UK

For updated news visit our web site at [www.unite-europe.eu](http://www.unite-europe.eu)