

The requirements for the conference paper submission

The following requirements to the structure and the layout of the conference paper must be observed:

- 1) **Title of the paper:** font – Times New Roman Bold, font size – 14 pt., Center.
- 2) **Information about the author:** the name and surname of the author(s) (Times New Roman Bold, 12pt, right), country, the higher school, branch, study programme, email (12 pt., right);
- 3) **Information about the research adviser(for students and doctoral students) :** academic degree, scientific title /position, name, surname (Times New Roman, 12 pt., Center).
- 4) **Abstract:** font – Times New Roman Bold, font size – 10 pt. Up to 500 characters with spaces, (Times New Roman, 10 pt). The abstract should give the general idea of the contents of the article, therefore it should contain concise information about the purpose of writing, the research problem, novelty of the material and main conclusions. Abstract must be written in two languages (Latvian or Russian, or Russian and English) (Latvian and Russian /English).
- 5) **Key words:** the title – Key words (Times New Roman Bold, 10 pt), list keywords on a separate line in alphabetical order (five at most).
- 6) **Body of the paper:** size – 5500 (for students) to 10 000 (researchers, lectures, doctoral students) characters, font – Times New Roman, font size – 12 pt, line spacing – 1, full justification, tables and figures are numbered. For tables and figures titles use: Times New Roman, 12 pt. The number and titles of figures to be placed centrally below, while for the table centrally above. References to the sources are given inside the article in square brackets, for instance [1, 10].
- 7) **Structure of the paper:**
 - Introduction must comprise a concise wording of the research problem, the topicality of the research, the goal of research, research design and the methods used;
 - Basic theoretical and practical provision;
 - Research findings or data, evaluation of research results;
 - Conclusions.
- 8) **References** (Times New Roman Bold, 10 pt, Center), the list of the literature and other sources must be numbered (Times New Roman, 10 pt). The list of regulations and normative acts must be compiled in accordance to the legal hierarchy. The list of references is divided by language, but with a consecutive numbering, first go the sources in in Latin characters, followed by the sources in Cyrillic characters.

Papers failing to meet the above requirements will not be accepted!